

TRANSFER FORM

# TRANSFER AUTHORITY FOR YOUR EXISTING CASH ISA PROVIDER



## 1. INFORMATION ABOUT THE INVESTOR (TO BE COMPLETED BY THE ISA INVESTOR)

Title:	Forename(s):	Surname:
Date of birth: DD / MM / YYYY		Preferred contact telephone number:
Permanent residential address:		
Postcode:		
Do you have a National Insurance (NI) Number?: YES <input type="checkbox"/> NO <input type="checkbox"/>		
If Yes, you must enter it in the box to the right.		
You should be able to find your NI number on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP, or pension order book.		

## 2. INFORMATION ABOUT THE ISA TO BE TRANSFERRED (TO BE COMPLETED BY THE ISA INVESTOR)

Name of existing ISA Manager:	
Address of existing ISA Manager:	
Postcode:	
Account number of existing ISA to be transferred:	
1. Do you want to close your current cash ISA and transfer all the balance, including the accrued interest? YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>If requesting a partial transfer, please check with your existing ISA Manager that this is possible.</b>	
2. Have you subscribed to your current cash ISA in the current tax year? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If you answered YES to Q1, please ignore Q3 & Q4	
3. If you answered YES to Q2: Do you want to transfer current tax year subscriptions as part of this transfer? YES <input type="checkbox"/> NO <input type="checkbox"/>	
<b>It is important to note that under HM Revenue &amp; Customs ISA Regulations, only whole transfers of current tax year subscriptions and interest can be accepted.</b>	
4. Please specify how much of your cash ISA you want to transfer:	
If only current year subscription plus interest is to be transferred, tick here <input type="checkbox"/> OR specify: £	

## 3. TRANSFER AUTHORITY (TO BE COMPLETED BY THE ISA INVESTOR)

I authorise my existing ISA Manager (as specified above) to transfer the ISA (account number above) to Manchester Building Society. I authorise my existing ISA Manager to provide Manchester Building Society with any information, written or non-written, concerning the cash ISA and to accept any instructions from them relating to the cash ISA being transferred.

Where a period of notice is required for closure/part transfer of the existing cash ISA, I give my consent to either: [ISA investor to tick as appropriate]

1. Serve the full notice period before this instruction can be processed

OR

2. Proceed immediately with the transfer and bearing any consequential penalty which may be applied

Signature:	Date:
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## 4. TRANSFER ACCEPTANCE (TO BE COMPLETED BY NEW ISA MANAGER)

In circumstances where the funds to be transferred are not cash deposits, please notify me as I may not be able to accept the transfer. Otherwise I the Manchester Building Society am willing to accept this investor's cash ISA funds, subject to HMRC rules (the ISA Regulations). I deem the date shown below to be the transfer date of this cash ISA.

Date:	Email: <b>savings@themanchester.co.uk</b>
Name: <b>Manchester Building Society</b>	Telephone: <b>0161 923 8065</b>
Address: <b>125 Portland Street, Manchester</b>	Postcode: <b>M1 4QD</b>